

CLUB POLICY and RULES AT PRESCOTT LAKES

Most recent updates highlighted in yellow and approved by The Prescott Lakes Board of Governors on 10-16-2018

Prescott Lakes Club Management LP has established the following rules to govern the use of the Club Facilities and to promote the health, safety, welfare, and enjoyment of all persons using the Club Facilities. Club Operator may, in its sole discretion, amend these Policy and Rules from time to time. These Policy and Rules shall apply to all persons using the Club Facilities, whether a member, designee, other authorized user, or guest. Capitalized terms used in these Policy and Rules shall be defined as set forth in the Membership Policies and Plan for the Club at Prescott Lakes. The Club's General Manager shall be the representative of the Club Operator for the purposes of implementing and enforcing these Policy and Rules.

Definitions:

1. Club Operator” means Prescott Lakes Club Management.
2. “Club Facilities” means the golf course, the athletic center, the clubhouse, and other areas of the Club at Prescott Lakes.
3. “Club” means the Club at Prescott Lakes.
4. “Club Manager” means the General Manager who serves as the representative of the Club Operator for the purposes of these Policy and Rules.
5. “Policy and Rules” means these rules as adopted by the Club at Prescott Lakes Committee on Policies and Rules and approved by the Board of Governors, Club Manager, and Club Owner.

1. MEMBERSHIP ADMINISTRATION

1.1 Membership Identification

Club members are identified by their photo in the Club data base system. Member photos are taken and uploaded during the new member enrollment process. When using the Club Facilities, members are required to check-in by giving their name. Member photos ensure that only the authorized holders of each Membership are using the Club.

2. GENERAL CLUB RULES

2.1. Hours of Operation.

The Club Facilities shall be open on the days and during the hours which Club Operator may establish from time to time and post on the Club website. Portions of the Club Facilities may be closed for scheduled maintenance and repairs and Club Operator may restrict or reserve the use of the Club Facilities from time to time.

2.2. Food and Beverage Services.

- (a) Alcoholic beverages will be sold, served, and permitted to be consumed on the Club premises only as permitted by Arizona law. Club Operator reserves the right, in its sole discretion, to refuse service to any person who appears to be intoxicated.
- (b) No person shall bring or consume food or beverages on the Club premises except those which have been purchased on the Club premises.
- (c) Employees may not deliver food or alcoholic beverages to locations away from the immediate area of the clubhouse except with the prior permission of Club Operator or its designated agents (e.g., catering arranged through Club Operator).

2.3. Advertisements and Solicitations.

- (a) No person shall post or circulate commercial advertisements on the Club premises or use the Club membership roster without the prior approval of Club Operator.
- (b) No person shall originate, solicit, circulate, or post petitions within the clubhouse or on any other Club Facilities without the prior approval of Club Operator.

(c) No portion of the official Club Roster, including email addresses, shall be used for any purpose by anyone, without written prior approval of the Club Operator, unless required by law.

(d) All Club Committees and Clubs-within-a-Club will hide (blind copy) the recipients of all emails sent out to their Club Members.

2.4. Club Personnel and Operations.

- (a) No person other than Club Operator and its designees shall supervise, give direction to, or reprimand Club employees. Verbal or physical abuse or harassment of employees will not be tolerated. Any employee not rendering courteous and prompt service shall be

reported to Club Operator immediately.

- (b) No person shall send any employee off the Club premises for any reason, request special favors or special services from Club employees, or ask Club employees to deliver food or liquor to locations away from the immediate area of the clubhouse or other areas of the Club Facilities, if any, designated for food and beverage service, without the permission of Club Operator.
- (c) To facilitate the proper management of the Club Facilities, all complaints, criticisms, or suggestions of any kind relating to any Club operations or personnel should be in writing, signed, and addressed and delivered to Club Operator.
- (d) Club Communications Path (12/05/2013) **Issues While at the Club:** If you are at the Club and for some reason encounter a situation that requires attention, please immediately ask for a Manager or Supervisor. The Manager will attempt to rectify the situation for you in a timely manner. If you are unable to find a manager at that time, please send an email to the appropriate Department Manager and they will answer your concern in a timely fashion. **Call in Issues:** If for some reason, you have a situation that requires the attention of a Department Head or a manager on duty, please call the Club. Your question will be directed to the appropriate Department Head to resolve. The resolution of a particular situation will be entirely dependent on the circumstances, the severity of the issue and the amount of time it may take the Manager to investigate the situation. Once the situation has been investigated and appropriate action taken, you will be informed. If the situation cannot be resolved by the Department Head to your satisfaction, the matter will be forwarded on to the General Manager of the Club. If the particular matter warrants a follow up communication, the issue will be informed of the resolution. **Committees and The Board of Governors:** The Club has several in house committees made up of fellow Members. These committees advise the Board of Governors and the Management Team of issues that they hear from the Membership. If they choose, they will make a recommendation to the Management Team or The Board of Governors on a particular issue and a suggested resolution of the issue. The Board of Governors, an advisory group for the Management Team, is always open for Members to attend their monthly meetings. A Member may bring an issue to the Board if they have not received a resolution from the Management Team or a Committee. Members of the Management Team are present at each of these meetings. If they choose too, the Board may make a recommendation to the Management on a resolution of the issue.

2.5. Children.

- (a) Children under 12 years of age are not allowed at the Club Facilities unless accompanied and supervised by an adult.
- (b) Children under 6 years of age are permitted in the practice areas provided they are supervised by an adult and are not disruptive to others.
- (c) Children under 18 years of age are not allowed to use the Athletic Facilities unless accompanied and supervised by an adult. However, children between the age 14 and 17 years that have received an orientation with the Athletic Director and have agreed to abide by the Code of Conduct may use the Athletic Facilities. See Appendix I for the Athletic Center Rules and Etiquette Certification for Juniors.
- (d) Children under the lawful drinking age are not permitted in any lounge unless accompanied by an adult.
- (e) Children under 18 years of age are not allowed to use the Club Facilities after 10:00 p.m. unless accompanied by an adult.
- (f) Any person who brings a child onto the Club premises is responsible for the child's conduct and safety while on the premises.

2.6. Dress Code.

Members and Guests are to dress in attire that is appropriate to the occasion and to a Country Club setting. The following Dress Codes are applicable to all Members and Guests. It is the responsibility of all Members to inform their Guests concerning the appropriate attire to wear while using Club Facilities. The Club Manager and staff are authorized by the Club Operator and Board of Governors to enforce the Dress Code policy including refusal of service, and requesting any person(s) determined by Club Manager not to be in compliance to leave the Club premises until the person(s) are in compliance with the Dress Code.

(a). Golf Facilities Including the Practice Facility:

(1) Appropriate golf attire is required for all players on the golf course and practice facility as follows:

Men: Appropriate attire for men consists of shirts with collars and sleeves or mock turtle neck collars and sleeves or sweaters; and slacks, knickers, Bermuda- style shorts or golf shorts including neatly styled cargo-type shorts. Caps and visors are

to be worn with the bill forward.

Women: Appropriate attire for women consists of shirts and blouses with either sleeves or collars paired with skirts, slacks, split skirts, capris, knickers, Bermuda-style shorts or golf shorts including neatly styled cargo-type shorts and dresses. Caps and visors are to be worn with the bill forward.

(2) General: Attire not permitted includes (but not limited to): tank tops, T-shirts, halter tops, fishnet tops, cutoffs, short shorts, denim pants or shorts, sweat pants, bathing suits, tennis shorts, tennis dresses, and other athletic shorts.

(3) Shoes: All golfers must wear shoes appropriate for golf. Metal spikes, large soccer-style cleats and field shoes are not permitted.

(b). Tennis Facilities

(1) Appropriate tennis attire is required for all players at all times when using the tennis facilities as follows:

Men: Appropriate attire for men includes tennis shorts and other attire in styles specifically designed for tennis. Shirts shall have sleeves.

Women: Appropriate attire for women includes tennis shorts or tennis dresses and other attire in styles specifically designed for tennis.

(2) General: Prohibited attire includes (but is not limited to): undershirts, cutoffs, denim pants or shorts, bathing suits, tank tops, tube tops, and halter tops.

(3) Tennis shoes with non-marking soles are required.

(c). Fitness Facilities

(1) Appropriate exercise or workout attire is recommended when using the Fitness Facilities as follows, however exercising, or working out in denim or swimsuits is not permitted:

Men: Appropriate attire for men includes T-shirts, sweatshirts, gym shorts, athletic shorts, sweatpants, warm-up pants with undergarments.

Women: Appropriate attire for women includes T-shirts, sweatshirts, gym shorts,

athletic shorts, sweatpants, leotards, tights, warm-up pants with undergarments.

(2) No open-toed shoes are permitted to be worn when using the Fitness Facilities. This does not apply in the locker rooms and pool areas.

(d). Swimming Pools

(1) Appropriate swimming attire is required at all times for all swimmers when using the pools.

(2) Prohibited attire includes (but is not limited to): cutoffs, shorts of any type or style, and thong swimwear.

(3) Bathing caps are optional. No hairpins are permitted to be worn in the water.

(4) Bathing attire is not permitted in the Club House.

(e). Basketball, Volleyball, Pickle Ball, and Playground

Appropriate attire is recommended when using the basketball court, volleyball court and pickle ball court as follows:

(1) Appropriate attire includes gym shorts, athletic shorts, sweatpants, warm-up pants with undergarments. Swimming attire is permitted when playing volleyball.

(2) Closed toe athletic shoes shall be worn at all times when playing basketball and pickle ball. When playing volleyball, closed toe athletic shoes are recommended but playing in bare feet is permitted.

(f). Club House/Dining

(1) Casual dress including tasteful denim or shorts are permitted in the bar and dining areas of the Club. No hats are permitted to be worn after 6pm in the interior dining areas.

(2) Casual dress does not include the following: tank tops, halter tops, tube tops, fishnet tops, cutoffs, short shorts, and bathing suits. After 6pm, tee shirts and athletic wear are not considered appropriate casual dress.

(3) Dress restrictions may be imposed or waived by Club Manager for specifically designated special events or for special circumstances.

2.7. Animals.

Dogs (other than service dogs) or other pets are not permitted on the golf course or any other portion of the Club premises, except under special circumstances when authorized by Club Operator. Any person who brings an animal onto the Club premises is responsible for any damage caused by the animal. An exception is permitted for Members to walk their dogs to/from the Creekside Neighborhood and Smoke Tree Lane by transiting Club property.

2.8. Club Property.

No person shall remove any Club property or furniture from the Club premises or the area in which it belongs without permission of Club Operator.

2.9. Parking.

Self-parking is permitted in the areas identified as such. No parking will be allowed on grassed areas. "No Parking" signs must be observed. Violator's vehicles may be towed at the vehicle owner's expense. No golf cart parking shall be allowed other than in designated parking spots.

2.10. Smoking.

No smoking is permitted in Club Facilities. No smoking is permitted on the driving range, chipping area, putting green, upper and lower cart staging areas. Smoking is permitted only in designated outdoor areas.

2.11. Fireworks.

Absolutely no fireworks are permitted anywhere on the Club premises except as part of a fireworks exhibit organized and conducted by Club Operator.

2.12. Weapons.

No firearms or other weapons of any kind are permitted on the Club premises at any time.

3. DINING AND SPECIAL EVENTS

3.1. Reservations and Seating.

- (a) Club Operator may from time to time require reservations for dinner and special events. On such occasions, reservations may be made up to three weeks in advance

and must be made no later than 5:00 p.m. on the evening for which reservations are requested. The number to call for reservations is 928-443-3500.

- (b) Dining reservations and a minimum of 24 hours' notice are required for parties of 10 or more.
- (c) Notice of changes to or cancellations of reservations must be given at least 48 hours (2 days) in advance for special events, and no later than 5:00 p.m. on the evening for which other reservations are requested, or Club Operator may charge a no-show fee to the Member. Reservations for dining will be held for only 15 minutes after the reserved time.
- (d) Tables in the Club's dining room will be assigned on a first-come, first-served basis.

3.2. Banquets and Private Parties.

Members, their designees, and such other persons as the Club Operator may authorize, may reserve portions of the clubhouse facilities for banquets and private parties, subject to availability, Club Operator's approval, and such terms and conditions as Club Operator may establish. Groups of 16 or more people desiring to use the dining room for any purpose must obtain prior approval of Club Operator. Reservations for banquets should be made at least three weeks in advance. A nonrefundable deposit may be required for a banquet reservation. Notice of cancellation of a banquet or private party shall be given to Club Operator at least 14 days in advance.

3.3. Performances.

No performance by entertainers of any type will be permitted anywhere on the Club premises without the prior permission of Club Operator.

4. GUEST POLICIES

4.1. Guest Registration and Fees.

Members are responsible for registering their guests, and assuring that applicable guest fees are paid prior to allowing their guests to use the Club Facilities. The sponsoring Member shall be responsible for paying guest fees for issuance of guest passes in such amounts as Club Operator may establish from time to time, which fees may vary according to the type of guest pass issued. If not paid directly by the guest, all guest fees and charges incurred by a guest shall be charged to the Member's club account and the member shall be responsible for timely payment thereof, except as otherwise

provided in Section 4.3 with respect to long-term guests.

4.2. Day Guests

Members may sponsor as their day guest a non-member who does not reside in the Prescott Lakes Community (the "Community"), subject to the following rules:

1. Non-member day guests may use the outdoor pool and the tennis courts no more than 24 days in a calendar year.
2. Non-member day guests may play golf no more than 6 days in a calendar year.
3. Non-member day guests may use the Athletic Club fitness facilities (such as exercise equipment, exercise classes, the indoor exercise pool, etc.) no more than 12 days in a calendar year.
4. Non-member day guests may participate in all other Club within a Club activities using the Club Facilities (such as pickleball, ping pong, bridge, cribbage, etc.) no more than 12 days in a calendar year.

In addition, Club Operator reserves the right to limit the number of day guest passes which it issues during busy periods and peak hours of use. A properly registered day guest may use the Club Facilities, in accordance with the sponsoring Member's class and category of membership, only on the specific date for which the day guest is registered. Day guests must be accompanied by the sponsoring Member or an authorized user of the sponsoring Member's membership when using the Club Facilities, except as may otherwise be approved by the Club Operator. One time exceptions to these rules for special reasons can only be approved by Club Management.

4.3. House Guests.

Members may sponsor as their house guest any non-member who does not reside in the Community and who is staying overnight in the home of the sponsoring member for 2 or more consecutive nights, subject to the following: A Member may obtain a maximum of two house guest passes at a time. No Member may sponsor the same house guest for more than two weeks in any 12-month period. House guest passes shall only be issued to persons over age 12. A properly registered house guest may use the Club Facilities, in accordance with the sponsoring Member's class and category of membership, only while such guest is staying overnight in the home of the sponsoring member. House guests must be accompanied by the sponsoring Member or an authorized user of the sponsoring Member's membership when using the Club Facilities except as may otherwise be approved by the Club Operator.

4.4. Tenants.

A Member who owns a home in the Community and leases it to another person ("Tenant") in accordance with Section 10.3 of the Membership Policies and Plan may make an assignment of privileges to the Tenant for the term of the lease, by completing all documents required by Club Operator for such assignment. Club Operator may charge an administrative fee for processing such assignment. The Member's privileges shall be suspended while an assignment to a Tenant is outstanding. The Member shall remain responsible for any delinquent or unpaid charges incurred by the Tenant.

4.5. Pool guest during Summer months.

In the event a Member desires to have more than two adults and four children guests use the pool facilities during the summer months (May 1st to October 1st), the Member must contact the Club at least 2 hours before sponsoring the guests to obtain approval by the Club Manager or the Club Manager's designee. The Club Manager or designee may decline approval, in their sole discretion, if the pool facilities are, in the judgment of Club Manager or the designee, in full use by Members at the requested time. A Member's failure to obtain prior approval of guests by telephone may risk the inability of the guest(s) to use the pool facilities. All Members are asked to abide by this policy as a courtesy to the other Members.

4.6. Guest Identification.

Club Operator reserves the right to request picture identification from guests at any time while on the Club premises.

4.7. Guest Conduct.

All guests are expected to comply with these Club Policy and Rules and all other policies established by Club Operator. The sponsoring Member or designee is responsible for the conduct of his or her guests while on the Club premises. Any guest who, in the reasonable determination of Club Operator, is not in compliance, or whose conduct is disruptive, abusive, or otherwise inconsistent with the standard of conduct expected from members, may be asked to leave the Club premises immediately.

5. GOLF RULES

5.1. Hours of Play.

The hours of play shall be posted in the golf shop and the Club website. The golf course and practice facility may be closed on such days and during such times as the Club Operator may determine. The Club Operator shall determine when the golf course is fit for play.

5.2. Tournaments.

The Club Operator may from time to time sponsor golf activities and tournaments for Members, authorized users, and guests ("Club sponsored events"), as well as non-member groups. Notices of such activities will be posted in the golf shop, the Club website and communicated to those eligible to participate. The course may be closed to regular play during the hours of such activities. Closing dates and times will be announced in advance. Member participation in Club sponsored events shall be subject to the following rules:

Participation and Fees. Members (both men and women) from all membership categories shall be entitled to participate in the following annual Club sponsored events: Club Championships and Member/Member. These events may be subject to payment of a common (and identical among membership classes and genders) Members fee as established by the Club Operator with respect to each Club sponsored event. Non- participants who have registered to participate may be charged a tournament fee if they do not cancel prior to the deadline date in the entry form. Club Operator reserves the right to host other Club sponsored events.

5.3. Tee Times.

- (a) Club Operator shall determine and may change, in its discretion, the number of days in advance that each category of members and non-members may reserve tee times, consistent with the priority assigned to each category of membership under the Membership Policies.
- (b) All players must have a tee time reserved through the golf shop. In an effort to allocate tee times fairly, the golf shop staff shall assign tee times on the basis of availability and priority as determined pursuant to the tee time management system instituted.

- (c) Tee times may be reserved in person or by phone at 928-443-3501 during golf shop hours or by web-based tee time reservation system if available according to the tee time policy in effect at that time.
- (d) Tee time changes must be approved by the golf shop.
- (e) Any person with a reserved tee time should notify the golf shop of any cancellation as soon as possible. Players who fail to cancel their tee time at least twenty-four (24) hours prior to the reserved time may be charged a fee for the unused rounds.
- (f) Twosomes may play at the discretion of the golf shop staff. Less than four player groups should not expect to play through foursomes and should not exert any pressure on the groups ahead of them on the golf course. Twosomes and singles may be grouped with other players, if necessary, with starting times to be determined at the golf shop, if necessary. Singles may not reserve tee times.
- (g) Groups of five or more players shall not be allowed on the golf course at any time.

5.4. Registration.

- (a) All players must check in and register in the golf shop before beginning play.
- (b) Failure to check in and register at least 10 minutes prior to a reserved tee time may result in re-assignment or cancellation of the tee time, at the discretion of the starter.
- (c) Under no circumstances are players permitted to start play from residences or mid-course without prior authorization from the golf shop staff.

5.5. Golf Dress Code.

- (a) Appropriate golf attire is required for all players on the golf course and practice areas as follows:

Men: Appropriate attire for men consists of shirts with collars and sleeves or mock turtle neck collars and sleeves or sweaters; and slacks, knickers, Bermuda-style shorts, or golf shorts including neatly styled cargo-type shorts. Caps and visors are to be worn with the bill forward.

Women: Appropriate attire for women consists of shirts and blouses with either sleeves or collars paired with skirts, slacks, split skirts, capris, knickers, Bermuda-style shorts or golf shorts including neatly styled cargo-type shorts and dresses. Caps and visors are to be worn with the bill forward.

- (b) General: Attire not permitted includes (but not limited to): tank tops, T-shirts, halter tops, fishnet tops, cutoffs, short shorts, denim pants or shorts, sweat pants, bathing suits, tennis shorts, tennis dresses, and other athletic shorts.
- (c) All golfers must wear shoes appropriate for golf. Metal spikes, large soccer-style cleats and field shoes are not permitted.

5.6. Discontinued Play.

When weather causes termination of play, any player subject to green fees who has completed fewer than 5 holes will receive an 18-hole credit. If the player has completed at least 5 holes but less than 14 holes, he or she will receive a 9-hole credit. It will be the sole responsibility of the player to apply for credit from the golf shop. The discontinued play policy can be changed at the discretion of Club Operator.

5.7. Practice Facility.

- (a) Practice balls are for use on the practice facility only. Each player using the practice facility must use the facility balls provided by the golf shop. Practice balls shall not be used on the golf course. Playing with practice balls on the golf course may result in suspension of golf privileges.
- (b) Practice balls must be hit from designated areas only. No hitting is permitted from the rough or sides of the facility except for instructional purposes by the designated golf professionals.
- (c) Retrieving and replaying balls after they have been hit is not permitted.
- (d) Golf balls may not be chipped from the practice tee to the chipping green.
- (e) Practice greens are designated for putting only.
- (f) Use of cell phones is not permitted on the practice facility.

5.8. Lessons.

Lessons by unauthorized professionals are prohibited on the golf course and the practice facility.

5.9. Rules of Play.

- (a) The Rules of Golf as adopted by the USGA together with the Rules of Etiquette as adopted by the USGA shall be the rules of the Club, except when modified by local rules.
- (b) Practice is not allowed on the golf course. The practice facility and the practice putting green should be used for all practice.
- (c) Pace of play will be strictly enforced. If a player is repeatedly warned for slow play, Club Operator or its designees may take such action as it deems appropriate, including without limitation, restricting the person's use of the golf course during certain times of the day.
- (d) All players who stop for any reason after playing nine holes must occupy the next tee before the following group arrives at the next tee or they shall lose their position on the golf course and must get permission from the starter to resume play.
- (e) Each player must have his or her own golf bag and set of golf clubs; sharing of clubs is not permitted.
- (f) Players leaving the bunkers shall smooth the sand over ball marks, divots, footprints and any and all irregularities with a rake.
- (g) Players shall repair all ball marks on the green.
- (h) Players shall replace and sand all divots in the fairways.

(i) No person shall remove golf balls from water hazards or roughs without prior authorization from the Club Operator except that a player may, during play, retrieve or play a golf ball which that player has just hit.

(j) Golf play may begin only from the first (1st) tee, unless otherwise approved or directed by the golf shop staff.

(k) If lightning is in the area and/or the warning horn is sounded, all play shall cease.

(l) Proper golf etiquette shall be observed at all times.

(m) Jogging, bicycling, fishing, and recreational walking (*i.e.*, other than in the course of golf play pursuant to Section 5.13) are not permitted on the golf course at any time.

(n) No beverage coolers are permitted on the course unless provided by Club Operator. This does not apply to privately owned golf carts.

(o) Cell phones will not be used during tournaments or men's and ladies' play days except for emergencies and to communicate with the golf shop for course-related issues.

(p) Practice balls shall not be used on the golf course. Playing with practice balls on the golf course may result in suspension of golf privileges.

5.10. Golf Course Etiquette.

(a) Anticipate the club or clubs you may need and be ready to play when it is your turn. If delayed in making a shot, indicate to another player to proceed, which should not be deemed playing out of turn.

(b) The time required to "hole out" on and around the green is a chief cause of slow play. Study and clear the line of your putt while others are doing the same. Be ready to putt when it is your turn.

(c) While being sociable, please be aware of proper pace of play.

(d) Carefully rake bunkers after use.

(e) Fill all fairway divots with soil mix provided on each golf cart.

(f) When play of a hole is completed, leave the green promptly and proceed to the next tee

without delay. Do the scoring for the completed hole while the others in your group are playing from the next tee.

- (g) If you are not holding your place on the course (see Section 5.9), allow the players behind to play through. Do the same if you stop to search for a lost ball.
- (h) The player assistance personnel will report slow play and all breaches of golf etiquette to the golf shop staff who will take appropriate action.

5.11. Handicaps.

- (a) Handicaps will be computed under the supervision of the Handicap Committee in accordance with the current USGA Handicap System. Club Operator may require USGA approved handicap to participate in Club sponsored tournaments. All handicaps submitted may be reviewed by the golf professional and/or the appropriate committee.
- (b) Members and authorized users are responsible for keeping accurate records of their scores and posting their scores for all rounds played on a daily basis. Failing to post a score shall result in the posting of a score equal to the lowest score on record for such individual by the designated handicap chair. The golf shop shall assist anyone needing help with the posting procedures.

5.12. Operation of Golf Carts.

- (a) No person shall use the Club's golf carts without prior assignment by and registration in the golf shop.
- (b) Each operator of a golf cart must be at least 16 years of age and have a valid automobile driver's license.
- (c) Golf carts of the Club are not to be used off the golf course except as authorized by Club personnel.
- (d) No more than two golfers and no more than two sets of clubs are permitted per golf cart except in the case of a parent or adult with two children is allowed.
- (e) Golf cart operators shall observe all pavement markings, traffic signs, and other basic rules of the road.

- (f) Each golf cart operator must adhere to current golf cart traffic rules and signs as determined and posted. Golf cart traffic rules and signs are subject to change due to golf course conditions.
- (g) Each person riding in a golf cart will be charged the prevailing golf cart rental fee, or as stipulated per membership category.
- (h) Golf carts shall be driven on the golf course only during the day when the course is open for play. Starting times must be scheduled as provided in Section 5.3.
- (i) Golf cart operation is restricted to the designated areas of the golf course, designated cart paths, and designated road crossings in the Community. Golf carts are not permitted on any tee area of the practice range. Parking of golf carts is allowed in designated areas only. At no time shall the operator of a golf cart traverse private property, sensitive landscaping, or pedestrian sidewalks.
- (j) Violations of the rules for golf carts set forth in this Section may result in the revocation of golf cart privileges and playing privileges, in addition to such other sanctions as are authorized under the Membership Policies.
- (k) Operation of a golf cart is at the risk of the operator. Cost of repair to a golf cart which is damaged by member or authorized user shall be charged to the member or designee's Club account or in the case of damage by a guest, to the sponsoring member or designee's account.
- (l) All persons using golf carts on the Club premises agree to a release of liability which holds the Club, Club Operator, owner of the Club Facilities, its affiliates, and their respective officers, directors, employees, and agents, harmless as a result of any loss or damage relating to the operation of the golf cart.

5.13. Privately Owned Golf Cart

Private Golf Cart usage is subject to entering into the Club's Private Golf Car Trail Fee Agreement, and all provisions of the Membership Policies and Plan section 11.2 Private Golf Cart's.

5.14. Walking the Golf Course.

- (a) Players may be permitted to walk the golf course during play only at such times as the

golf professional may determine, in its judgment, that walking will not compromise the pace of play, and then only in strict compliance with such rules as the golf professional may establish.

- (b) All players walking the golf course must keep up with the pace of play so as not to delay players behind them.
- (c) All players walking the golf course must carry their own clubs. Pull cars may not be used. The Club does not currently have or plan to establish a caddy program.
- (d) Recreational walking on the golf course by persons who are not playing golf is not permitted at any time, whether or not in the company of players.

6. TENNIS COURT RULES

6.1. Hours of Play.

The hours of play shall be posted at the Athletic Center Front Desk and on the Club website. Use of the tennis courts shall be subject to the control of the Club Manager at all times. The Club Manager shall determine the suitability of the courts for play. Courts will be closed when necessary for maintenance operations, when dictated by safety considerations, or under adverse weather conditions. The Club may reserve the courts for special events.

6.2. Reservations.

Court reservations may be made by phoning 928-443-3500 or visiting the Athletic Center Front Desk. No standing reservations will be accepted. Singles and doubles may play on a court for two hours, except for certain times designated by the Club Manager. Any person with a reserved court time shall notify the Club Manager of any cancellation as soon as possible. Players who do not use and fail to cancel a court time at least one hour prior to the reserved time may jeopardize their right to reserve court times in the future. All players must check in and register at the Athletic Center Front Desk at least 10 minutes prior to their court time or the court will be released to the first name on the waiting list.

6.3. Tennis Dress Code.

- (1) Appropriate tennis attire is required for all players at all times when using the tennis

facilities as follows:

Men: Appropriate attire for men includes tennis shorts and other attire in styles specifically designed for tennis. Shirts shall have sleeves.

Women: Appropriate attire for women includes tennis shorts or tennis dresses and other attire in styles specifically designed for tennis.

(2) General: Prohibited attire includes (but is not limited to): undershirts, cutoffs, denim pants or shorts, bathing suits, tank tops, tube tops, and halter tops.

(3) Tennis shoes with non-marking soles are required

(4) The Club Manager will ask improperly dressed players to change before playing.

6.4. Tennis Rules.

The Rules of Tennis of the U.S.T.A. shall apply at all times, except when modified by local rules. At the end of their playing period, players must promptly relinquish their court to the next players.

6.5. Tennis Etiquette.

Proper tennis etiquette shall be observed at all times. Excessive noise, racket throwing, or profanity will not be permitted at any time. Trash and other litter must be deposited in the proper receptacles. Animals, bicycles, skate boards, roller blades and motorized vehicles are not permitted on the tennis courts.

7. FITNESS CENTER RULES

7.1. Hours of Operation.

Regular operating hours for the fitness center will be posted by the Club Manager at the Athletic Center and on the Club website and may be changed from time to time.

7.2. Workout Dress Code.

- (1) Appropriate exercise or workout attire is recommended when using the Fitness Facilities as follows, however exercising, or working out in denim or swimsuits is not permitted:

Men: Appropriate attire for men includes T-shirts, sweatshirts, gym shorts, athletic shorts, sweatpants, warm-up pants with undergarments.

Women: Appropriate attire for women includes T-shirts, sweatshirts, gym shorts, athletic shorts, sweatpants, leotards, tights, warm-up pants with undergarments.

- (2) No open toed shoes are permitted to be worn when using the Fitness Facilities. This does not apply in the locker rooms and pool areas.

7.3. General Rules.

- (a) Use of cell phones is not permitted in the fitness center.
- (b) No smoking, eating or gum chewing is permitted in the fitness center. Only water in non-glass containers may be brought into or consumed in the fitness center. All other food and beverages, including alcoholic beverages, are not permitted in the fitness center, and must be consumed in designated areas only.
- (c) No clothing or personal articles may be stored under benches or in the common areas.
- (d) Children under 18 years of age are not permitted to use the fitness center unless accompanied and supervised by an adult. However, children between the 14 and 17 years of age that have agreed to abide by the code of conduct may use the Athletic Facilities. See Appendix I for the Athletic Center Rules and Etiquette Certification for Juniors.
- (e) Personal music must be used with ear buds or ear phones as to not disturb others
- (f) The Club may impose time limits or other rules upon an individual's use of high-demand equipment and facilities during peak hours. The Club Manager will post such policies in effect from time to time.
- (g) All persons shall obtain instruction on how to use the equipment prior to use. All weights and other equipment must be returned to their proper places at the

completion of use.

(h) When using the spa, observe all instructions. No toys or equipment of any kind are permitted in the spa.

7.4. Assumption of Risks.

All persons using the fitness center assume full risk of loss and responsibility for damage to their health. Each person is responsible to consult a physician before using any of the Athletic Facilities. All persons using the fitness center shall be in good physical condition and have no physical, medical, or psychological conditions, disabilities, impairments, or ailments, chronic or otherwise, that would preclude, impair, or prevent use of the fitness center, or participation in active or passive exercise. Any person with health or physical problems should obtain his or her physician's permission before using the Athletic Facilities. A health questionnaire and waiver and release of liability must be completed and signed before using the fitness center. No physician or nurse will be on duty.

8. POOL AND SPA RULES

8.1 Assumption of Risks.

Swimming is at the Members' and guests' own risk. THERE IS NO LIFE GUARD ON DUTY. Children under 16 years of age must be supervised by an adult at all times.

8.2 Hours of Operation.

Regular operating hours for the pool will be posted by the Club Manager at the Athletic Center and on the Club website and may be changed from time to time.

8.3 Swim Dress Code.

- (a) Appropriate swimming attire is required at all times for all swimmers when using the pools and spa.
- (b) Prohibited attire includes (but is not limited to): cutoffs, shorts of any type or style, and thong swimwear.
- (c) Bathing caps are optional. No hairpins are permitted to be worn in the water.
- (d) Bathing attire is not permitted in the Club House.
- (e) The Club Manager will ask improperly dressed swimmers to change before being allowed to enter the swimming area.

8.4 Pool and Spa Safety and Use.

- (a) Pool and spa users shall obey all rules at all times. The Club will enforce the pool and spa rules and supervise the general conduct of pool and spa users, including but not limited to additional restrictions such as horseplay, running around the pool deck and facilities, and no diving in the shallow end of the pool.
- (b) No food or beverages are permitted except those that have been purchased from the Club. Food and drink must be kept away from the pools and spa. Food is allowed only in designated areas of the pool facilities. Glass objects, drinking glasses and sharp objects are not permitted in the pool or spa areas.
- (c) Parents need to be within an arm's reach of any child four and under whether in the water or on the deck. Use of flotation devices shall not be a substitute for parental supervision while children are using the pool facilities.
- (d) Children under the age of 6 are not permitted in the spa. Children between the ages of 6 and 14 must be accompanied by an adult over the age of 18 while using the spa. No toys are permitted in the spa.
- (e) All persons using the pool and spa areas must cooperate in keeping the area clean by properly disposing of towels in the provided towel drops, placing noodles in their storage bins and disposing of all litter.
- (f) If lightning occurs and/or the warning horn sounds, all swim participants must exit both the indoor and outdoor pools. Re-entry to the waters will be determined by the staff.
- (g) In inclement weather, other than lightning, outdoor pool users, swim lesson participants and swim class participants have the option to share the indoor pool with other programs and Members.
- (h) Showers are required before entering the pools and spa.
- (i) Private parties having 10 or more participants may be held in the pool area only with approval of the Club Manager.
- (j) Private Ramada usage is only upon rental of the area through the Prescott Lakes Catering Director. Pool Ramada rentals must have a ratio of 1 supervising parent to 5 children during an event.

(k) Animals, bicycles, skate boards, roller blades, motored vehicles, hard play balls of any type and coolers are not permitted in the pool area. Members are not allowed to move the umbrella stands.

(l) Audio equipment may be used in the pool area only with earbuds or headphones.

(m) Parents are to make sure children use the bathroom before entering the pools.

Children under the age of 16 are not permitted to come through the Athletic Center without parental supervision. This rule also applies to all areas of the facility. Outdoor restrooms are available.

(n) Children under the age of two must wear a swimmer's diaper.

(o) No persons with wet swimming suits are allowed in the Athletic Center lobby area.

(p) Cell phones are not permitted in the in-door pool area.

8.5 Flotation Devices. Flotation devices will be permitted at the discretion of the Club. Tire inner tubes are not permitted. Air mattresses will be permitted depending on the size of the mattress and the number of people in the pool. Noodles, kickboards, and related water toys are permitted in the indoor and outdoor pools and are subject to such limitations as determined by the Club Manager.

9. RULES GOVERNING THE USE OF OTHER CLUB FACILITIES

9.1. Basketball, Volleyball, Pickle Ball, Playground.

(a) Hours of Operation

The hours for access to the basketball court, volleyball court, pickle ball court and playground shall be posted at the Athletic Center Front Desk and on the Club's web site. The hours for access may be changed from time to time by Club Manager.

(b) Reservations and Cancellations

Reservations are not required for the basketball or pickle ball courts. Reservations can be made for the tennis courts. Play on the courts is permitted for two hours, except for certain times

designated by the Club Manager. Any person with a reserved court time shall notify the Club Manager of any cancellation as soon as possible. Players who do not use and fail to cancel a court time at least one hour prior to the reserved time may jeopardize their right to reserve court times in the future. All players must check in and register at the Athletic Center Front Desk prior to using the courts.

(c) Dress Code. Appropriate attire is recommended when using the basketball court, volleyball court and pickle ball court as follows:

- Appropriate attire includes gym shorts, athletic shorts, sweatpants, warm-up pants with undergarments. Swimming attire is permitted when playing volleyball.
- Closed toe athletic shoes shall be worn at all times when playing basketball and pickle ball. When playing volleyball, closed toe athletic shoes are recommended but playing in bare feet is permitted.

(d) Etiquette.

Proper etiquette should be observed at all times. It is expected that all players will extend appropriate courtesy to others while using the courts and playground. Excessive noise, racket throwing or profanity will not be permitted at any time. Trash and other litter must be deposited in the proper receptacles. Animals, bicycles, skate boards, roller blades and motorized vehicles are not permitted on the basketball, volleyball or pickle ball courts or the playground.

10. ENFORCEMENT, DISCIPLINE, PENALTIES, AND GRIEVANCE PROCESS:

10.1. Enforcement.

Enforcement of these Club Policy and Rules is covered by and governed by Section 15. GOOD STANDING AND DISCIPLINE of the Membership Policies and Plan for the Club at Prescott Lakes, effective September 2015.

10.2. Discipline.

Section 10.2 Discipline and penalties for infractions of these Club Policy and Rules are covered by and governed by Section 15.2(a) of the Membership Policies and Plan for the Club at Prescott Lakes, effective September 2015.

10.3. Grievance Process.

Section 10.3 The grievance process including notice of and hearing for violations of these Club Policy and Rules is covered by and governed by Section 15.2(b) of the Membership Policies and

Plans for the Club at Prescott Lakes, effective September 2015.

Appendix I to the Club at Prescott Lakes Rules & Regulations – Sections 2.5(c) and 7.3(d)
Added August 2012, Amended March 2017
Accommodation of 14 through 17-year-old (Juniors) Prescott Lakes Members

This Amendment to the Athletic Club Rules & Regulations will allow Junior members and their guests that are ages 14 and older to have full privileges at The Club at Prescott Lakes.

Athletic Club Rules and Etiquette

All Juniors shall receive a certification session with one of the Club's personal trainers and obtain instruction on how to use the equipment and proper gym etiquette prior to use.

Workout Dress Code:

- Appropriate attire for all Members includes t-shirts, sweatshirts, gym shorts, athletic shorts, sweatpants, warm-up pants with undergarments. Jeans, open toe shoes, sport bras, low cut shirts and/or any clothing that does not appropriately cover the body are not allowed.
- All Members: Closed toe athletic shoes shall be worn at all times in the Athletic Center and when using the Fitness Facilities. This does not apply in the locker rooms and pool areas.

General Rules & Gym Etiquette

- Use of cell phones is not permitted in the Gym.
- No smoking or drinking is permitted in the Athletic Center except water in clear containers with sealable tops. Any other food and/or beverages, including alcoholic beverages, are not permitted in the fitness center, and must be consumed in designated areas only.
- No clothing or personal articles may be stored on the floor, near machines or in the common areas.
- All personal music may be used with earbuds only.
- All members will place weights and any other equipment back where they belong.
- All members will not drop weights; they will place weights down between sets and/or will put weights back after use.
- All members will not rest, horseplay, or chat with friends while sitting on machines.
- All members will not disrupt other member's workout with excessive chatting, talking on cell phone, or loud voices.
- All members will not run in or around the Athletic Center.
- All members will wipe down all machines after use with sanitizing wipes or spray.

Assumption of Risks

All persons using the fitness center assume full risk of loss and responsibility for damage to their health. Each person is responsible to consult a physician before using any of the Athletic Facilities if there is a concern. All persons using the fitness center shall be in good physical condition and have not physical, medical, or psychological conditions, disabilities, impairments, or ailments, chronic or otherwise, that would preclude, impair, or prevent use of the fitness center, or participation in active or passive exercise. Any person with health or physical problems should obtain his or her physician's permission before using the Athletic Facilities. A health questionnaire and waiver and release of liability must be completed and signed before using the fitness center. No physician or nurse will be on duty.

Sport Courts Rules:

- Glass objects, drinking glasses and sharp objects are not permitted on the courts.
 - No smoking or tobacco use is permitted on the courts.
 - All persons using the courts area must cooperate in keeping the area clean by properly disposing of all litter and returning all used towels to the towel drop.
 - Street shoes are not allowed on the courts. Only non-marking athletic shoes
 - Hanging or leaning on court nets, other equipment and/or fencing is prohibited. Dunking on the basketball hoops is prohibited.
 - Animals, bicycle, skateboards, rollerblades, and coolers are not permitted on the courts.
 - Only appropriate balls shall be used on each court as designated. Tennis balls only on the tennis courts, pickle balls and basketballs only on the dual-purpose court and pickle balls only on the Pickle Ball courts.
- All users shall obey all rules at all times. All staff has the authority to enforce the rules and supervise the general conduct of all court users.
- All users are required to pick up their balls in and out of the courts.

Pool Rules and Etiquette:

- Pool is for Private use (member and guests only)
- There is no lifeguard on duty and use of the pool is at your own risk.
- No boisterous or recreational play in the lap lanes. These lanes are for lap swimming only. There will be no running on deck.
- There will be no rough play in or around the pool area.
- No diving is allowed.
- Animals, bicycles, skateboards, ply balls of any type and coolers are not permitted in the pool area.
- Glass objects, drinking glasses and sharp objects are not permitted in the pool or spa area.
- Food and drink must be kept away from the pool and spa.
- No smoking or tobacco use is allowed at the pools or spa.
- All persons using the pool area must cooperate in keeping the area clean by properly disposing of towels in the provided towel drops, placing noodles in their storage bins and disposing of all litter.
- If lightning occurs, an audible alarm will sound, all swim participants must exit both the indoor and outdoor pools as well as the spa.
Re-entry to the waters will be determined by the staff.
- In inclement weather, other than lightning, outdoor pool users, swim lesson participants and swim class participants have the option to share the indoor pool with other programs and members.
- Showers are required before entering the pool to remove all oils and lotions.
- Tire inner tubes are not permitted unless provided by the club for an event. Air mattresses will be permitted depending on the size of the mattress and the number of people in the pool. All other floatation devices will need to be approved with management before entering the pool.
- Animals, bicycles, skateboards, rollerblades, play balls of any type and coolers are not permitted in the pool area.
- Audio equipment may be used in the pool area with earphones.
- Members are not allowed to move the umbrella stands. Please ask an attendant for assistance.
- Please dry off completely prior to entering the building. No persons with wet swimming suits are allowed in the athletic center lobby area.
- Prescott Lakes Athletic Club reserves the right to enforce these rules at staff discretion.

Bringing Guests:

Junior members may bring other non-members 14 years or older as their guests. Guests must be signed in and paid for. Guest of the Junior Member under the age of 18 must submit a release form signed by their parent or legal guardian prior to using the Club. If using the Athletic Center, the guest must follow the established rules and regulations and the Junior Member will be responsible and accountable for their guest and their actions during the entire visit to the club.

Locker Room Etiquette:

- Glass objects, drinking glasses and sharp objects are not permitted in the locker rooms.
- Food and drink are not permitted in the locker rooms.
- All persons using the locker rooms must cooperate in keeping the area clean by properly disposing of towels in the provided towel drops, placing their personal items in lockers for safe keeping and disposing of all litter.
- No horseplay, running, loud voices, etc. is permitted in the locker rooms.
- Please keep showers to 10-minute maximum.

Charging Privileges:

- Junior members may use parents charging privileges while at the Club, under the agreements that parents have under their membership.
- Junior members and parents understand that charging at the club is a privilege and parents take full responsibility for all accrued charges each month.
- If parents do not want their Juniors to have charging privilege they will notify the club in writing of this request and it will be noted in the computer.

Consequences of Violation of the Rules:

- After first warning from Club staff of any inappropriate behavior or violation of the rules, violations thereafter will warrant a formal write-up.
- Violations that require formal write-up will be done by Athletic Club Director and noted on their record in the computer of the incident and date Junior will regain privileges. There will be a one-week removal of “unaccompanied: privileges for that Junior Member and the parents will be notified.
- If there is a second incident that requires a write-up (on their record violation) the Junior Member will have a two-week removal of “unaccompanied” privileges and must write an apology or note stating that this will not happen again. If another member is involved they will write a note apologizing to that specific member. The parents will be notified and informed that of the consequence.
- If there is a third record of offense/or write-up that Junior Member will lose his or her “unaccompanied” privileges for up to 6 months and providing the behavior has improved, that Junior Member can request reinstatement of privileges following the period of lost “unaccompanied” privileges. The parents would be notified and will meet with club staff if necessary.

I certify by signing below that I have completed the Certification Class provided by the Club’s Personal Trainer, have read, and understand all rules, regulations, and consequences of violations, and understand them all.

Junior Signature	Date
Junior Printed Name	Date
Parent Signature	Date
Parent Printed Name	Date
Personal Trainer Signature	Date
Personal Trainer Printed Name	Date